

How to obtain a Chartered Mediator (C.Med) designation?

ADRBC.COM





ADR Institute of BC

Affiliate - ADR Institute of Canada



Welcome to your comprehensive step-by-step guide to obtaining the Chartered Mediator (C.Med) designation from the ADR Institute of Canada (ADRIC), a designation recognized both nationally and internationally.

This guide is designed to help you effectively navigate the designation process. Should you have any questions, please do not hesitate to contact us at info@adrbc.com.





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ENSURE FULL MEMBERSHIP

Candidates must be a **Full Member** in good standing of both ADR Institute of British Columbia (ADRBC) and ADR Institute of Canada (ADRIC)

MEMBER
BENEFITS

Contact info@adrbc.com to start your profile and application process.

We will:

- set up your profile login
- add your new membership dues
- be your point of contact through the designation process

2

MEET EDUCATIONAL REQUIREMENTS

Must complete at least 80 hours of mediation training and 100 hours of study in dispute resolution or related fields as specified in the C. Med criteria.

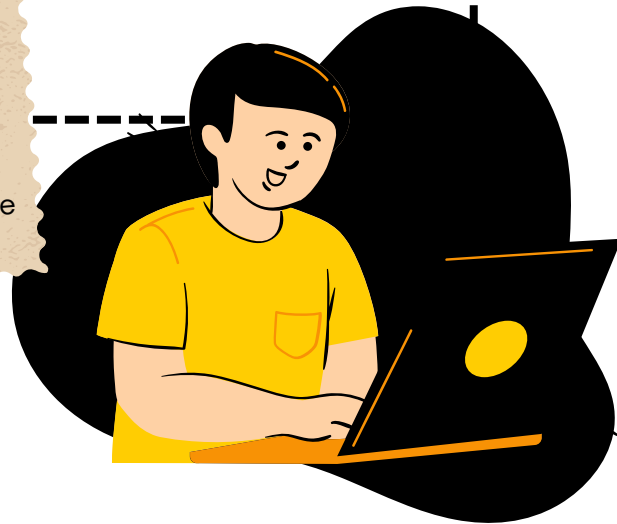
ADRBC'S
NIMC
SATISFIES
THE BASIC
40 HOURS



Review:
'PART III'
EDUCATION
REQUIREMENTS
HERE

ADRIC's additional accredited
Mediation Courses

[CLICK HERE](#)



PRACTICAL EXPERIENCE

Please list and give specifics regarding at least 15 paid mediations in which you were either the sole mediator or the lead mediator in a co-mediation.

! You will need to supply:

- Number of parties
- Issues mediated
- Duration of mediation
- Whether you were the sole mediator or lead in a co-mediation

4 SKILLS ASSESSMENT

A video submission of a roleplay or actual mediation (*with permission of the parties*), conducted by the applicant as lead Mediator is required and will be assessed by **three approved assessors**. Their final review will then be forwarded to the RAC to be included in the candidates full application package.

! “Observation and approval of the applicant conducting a mediation as a sole mediator by at least three Chartered Mediators approved by the Regional Chartered Mediation Assessment Committee (RCMAC).”

A fee of \$250 per assessor is required to complete the skills assessment.

Please review video details:

- Skills Assessment
 - Competency Assessment Program
 - Competencies Guidelines
- HERE**

ADRBC, for now, cannot accommodate the request for role players due to the busy schedule.
For further information on pricing and the video submission process, please email: info@adrbc.com

Pages 6-13: the assessors will be closely following the guidelines listed in the program.



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INSURANCE DECLARATION

Complete and sign the Insurance declaration form inside the C. Med application form. This is crucial for your protection and for those to whom you provide services.

Find more details about the ADRIC Group Insurance Program [HERE](#)



6

COMPLETE YOUR ONLINE PROFILE

Fill out your profile in the ADRIC Member Portal. Include your bio, areas of practice, and any other relevant information.

[login to the portal](#)



7

APPLICATION FEE

- Ensure you meet the [criteria](#) and have all required documents.
- Pay a one-time application designation fee



To have the application fee added to your account, PLEASE CONTACT:

INFO@ADRBC.COM

Please note that the ADRBC Application fee and Full Membership fees are separate, independent, and non-refundable.



SUBMISSION AND REVIEW

Once all parts of your application are complete, submit them to ADRBC at info@adrbc.com.

Your application will be forwarded to the Regional Assessment Committee (RAC) for review. If the RAC approves and recommends your submission, it will then be sent to ADRIC for final approval.

On ADRIC's approval, the first year's annual designation dues will be immediately payable (prorated if applicable) before the certificate is sent and the member profile updated.

**OPEN APPLICATION
FORM**





Resources

1. Complete [list](#) of ADRIC Professional Designations
2. CHARTERED MEDIATOR Designation [Criteria](#)
3. ADRIC [Accredited Courses](#)
4. [Application Form](#) for the CHARTERED MEDIATOR designation
(includes a comprehensive checklist on the last page)
5. Code of Conduct and a National Code of Ethics - [HERE](#)
6. [ADRIC Group Insurance Program](#) (BFL Canada)



Good luck, and thank
you for choosing
ADRBC for your
professional
development!



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PLEASE NOTE: This guide provides a general overview only.
For comprehensive information, please review the detailed
guidelines and requirements at ADRIC [here](#). If you have any
questions or need further assistance, please do not hesitate to
contact us at info@adrbc.com

